

GIFT



Provide passport picture for your C-of-O as individual or Company seal / stamp as organization

This form is free

KATSINA STATE GEOGRAPHIC INFORMATION SERVICE APPLICATION FOR DEED OF GIFT Application form is for both Individual and Organization

This form must be submitted along with an update form containing the details by the Donee

Details of applicant:

Application date: DD/MM/YYYY KTL: _____ KT / NC: _____

Type of application: Individual Organization

Name of Applicant: _____

Name of Title: _____

Gender: Male Female Date of Birth / Date of Registration (individual, organization): DD/MM/YYYY

Registration Number (RC – organization): _____

Nationality: _____ State of Origin: _____ Local Government: _____

House No: _____ Street Name: _____

District: _____ City/Town: _____ State: _____

Alternative Address Information: _____

Phone: _____ Email: _____ TIN: _____

Name of Donee: _____

Property Information:

Is the applicant original title holder: Yes No If "No", how did you acquire it:

Regularization, Conversion (LTR) Assignment deed of gift letter of administration sublease

Other means: _____ Register / Transaction date: _____

Name of former owner: _____

Name of former owner2: _____

Name of former owner3: _____

Proof of ownership: CofO (old type, 5pages) electronic CofO (2pages) Terms and Condition

Property L.G.A.: _____ District: _____ Town: _____

Property Location Description and / or Plot Number: _____

Purpose for which the Land is used: _____

Comments to assist in the processing of C-of-O: _____

Name of Representative(Donee): _____ Representative Mobile Number: _____

Applicant signature: _____ Representative signature: _____

Documents to submit	Ind.	Org.
Payment receipt / This form	x	x
Means of Identification (National ID, International passport, Drivers License or Voters' card)	x	x
Registration / Particulars of Directors		x
Certificate of Incorporation		x
Memorandum and Articles of Association		x
Current Tax Clearance	x	x
Gift agreement by donor, rectify by Ward Head and Village Head	x	x

Deed of Gift processing fee is

N10,000 for Individual and Organization
Any other outstanding fees

Ind = Individual, Org = organization

**Completed forms and evidence of payment can be returned to KATGIS Office
Garba Ja Abdulkadir State Secretariat Complex Katsina, Katsina State. Helpline: 09128962222, 09045000038**

Disclaimer: It is a punishable offense to provide any false information and / or make any false statements or claims when completing this form. Where it is subsequently discovered that a Certificate of Occupancy is issued based on false or inaccurate information, the Governor at his sole discretion, will revoke such Certificate of Occupancy. The Governor reserves the right to reject any application form not properly or fully completed and shall not incur any liability for any such rejection. The information you provide on this form is public knowledge and may be published in the media.