

ASSIGNMENT

This form is free



Provide passport picture for your C-of-O as individual or Company seal / stamp as organization

KATSINA STATE GEOGRAPHIC INFORMATION SERVICE APPLICATION FOR CONSENT TO ASSIGN Application form is for both Individual and Organization

This form must be submitted along with an update form containing the details of assignee

Details of applicant:

Application date: DD/MM/YYYY KTL: _____ KT / NC: _____

Type of application: Individual Organization

Name of Assignor (Applicant): _____

Gender: Male Female Date of Birth / Date of Registration (individual, organization): _____

Registration Number (RC – organization): _____ DD/MM/YYYY

Nationality: _____ State of Origin: _____ Local Government: _____

House No: _____ Street Name: _____

District: _____ City/Town: _____ State: _____

Alternative Address Information: _____

Phone: _____ Email: _____ TIN: _____

Name of Assignee: _____ Amount of Consideration: _____

Amount in words: _____

Property Information:

Is the applicant original title holder: Yes No If "No", how did you acquire it:

Regularization (conversion, LTR) Assignment deed of gift letter of administration sublease

Other means: _____ Register / Transaction date: _____

Name of former owner: _____

Name of former owner2: _____

Proof of ownership: CofO RofO Assignment

Property L.G.A.: _____ District: _____ Town: _____

Property Location Description and / or Plot Number: _____

Purpose for which the Land is used: _____

Comments to assist in the processing of C-of-O: _____

Name of Representative: _____ Representative Mobile Number: _____

Representative ID: National ID International Passport Drivers License Voter's Card

Assignee signature: _____ Assignor signature: _____

Documents to submit	Ind.	Org.
Payment receipt	x	x
Means of Identification (National ID, International passport, Drivers License or Voters' card)	x	x
Registration / Particulars of Directors		x
Certificate of Incorporation		x
Memorandum and Articles of Association		x
Current Tax Clearance	x	x
This form	x	x
Proof of Ownership e.g. sales agreement	x	x

Ind = Individual, Org = organization

**Completed forms and evidence of payment can be returned to KATGIS Office
Garba Ja Abdulkadir State Secretariat Complex Katsina, Katsina State. Helpline: 09128962222, 09045000038**

Assignment processing fee is

N10,000 for Individual and Organization
6% consideration and any outstanding fees
Any other outstanding fees

Disclaimer: It is a punishable offense to provide any false information and / or make any false statements or claims when completing this form. Where it is subsequently discovered that a Certificate of Occupancy is issued based on false or inaccurate information, the Governor at his sole discretion, will revoke such Certificate of Occupancy. The Governor reserves the right to reject any application form not properly completed and shall not incur any liability for any such rejection. The information you provide on this form is public knowledge and may be published in the media.